



UNIVERSITY OF ARKANSAS

Foreign Travel Export Control Form

To ensure that the University is in compliance with federal and state regulations regarding export control, all faculty, staff, guests, and students traveling outside of the U.S. must follow the Travel Authorization Request process. If an export license is required, it must be in place prior to travel. Please refer to the University of Arkansas Fayetteville Export Control Compliance Policies and Procedures 206.7 for additional guidance and to the University Export Control International Travel web page.

Must be completed by traveler and attached to Spend Authorization as a pdf form and not scanned.

1. Please list foreign destination(s): *

2. Will you be taking University-owned equipment? *

Yes

No

If yes, describe in detail the university owned equipment and/or software you will be taking or accessing from abroad:

3. Will you be taking or accessing technical data or information not for public dissemination?*

Yes

No

If yes, please describe in detail the technical data you will be taking or accessing abroad:

4. Will you be accessing any regulated data during the course of your travel?*

Yes

No

If yes, please describe the applicable regulations (e.g., EAR, ITAR, CCPA, etc.):

5. Is this travel part of your contractual obligations for sponsored research where the Sponsor or Prime is a government agency?*

Yes

No

If yes, please include the name of the agency and award ID:

6. Provide the conference/organization/institution information including address (when applicable), name and nationality of host and/or collaborator(s), and name with address of hotel you are staying?*

By completing this form, you are also acknowledging the following best practices when traveling to a foreign country:

- No export-controlled data or technology is to be accessed while traveling without an export license or other government authorization obtained through the University's Export Control Officer in advance of travel.
- No information that is not published should be shared with any individuals who are not part of the project team.
- Always use the University's Virtual Private Network (Global Protect) when conducting any University business from any device.
- As a best practice, it is recommended a backup of any device you take with you be made before you travel. For example, if you are obligated to obtain a SIM card for the country you are visiting in order to utilize your device, it is recommended that you do a device reset to factory default settings when you return to ensure the device has not been contaminated with spyware, malware, or other malicious code.
- No University equipment may be taken to any country that appears on the U.S. Department of Defense list of proscribed countries, nor may any export-controlled data be accessed from within those countries. A license or other government authorization must be obtained through the University's Export Control Officer in advance of travel.
- Traveler must request approval/guidance from the IT department at security@uark.edu if any University laptops, smartphones, phones, or tablets will be taken to a foreign country.
- Traveler will follow the guidelines detailed at:
<https://rsic.uark.edu/exportcontrol/travel.php>

NOTE: Nvidia's A100 or H100, Advanced Micro Devices (AMD) MI250 chips, devices containing such AI chips, advanced computing integrated circuits (ICs), devices containing such ICs or quantum cryptography are unauthorized to be exported or reexported via any mode (i.e., hand carry or shipping), nor may they be designated as surplus or reuse without prior authorization from the University's Export Control Officer.